

**Management Council**  
**Thursday, April 29, 2010**  
**2:00 p.m., LA-207**

Present: McKinley Williams, John Wade, Darlene Poe, Jennifer Ounjian, Carol Maga, Marva Lyons, Priscilla Leadon, Viviane LaMothe, Bruce King Helen Kalkstein, Aleks Ilich, Frank Hernandez, Vicki Ferguson, Terence Elliott, Tim Clow, Linda Cherry, Michael Aldaco, Sue Abe,  
Absent: James Eystone, Susan Lee, Maries Magalong, Janis Walsh

1. **Collective Bargaining** – Mack distributed a 2010-2011 negotiations update. All groups held an informational meeting with leaders to review a “wellness” program intended to reduce benefit costs. This will be an item for negotiations on benefits with all employee groups. Mack reviewed the items under negotiation for a 15- minute discussion.

2. **Committee Reports – DGC** - Linda said it was a long meeting. Mojdeh presented the first read on technology and copyright policies as they are trying to bring the district in line with federal law. The district has a difficult time getting students to believe they do not have privacy rights when using college computers. Helen Benjamin is trying to implement new policies from the accreditation recommendations. Kindred introduced the new vice chancellor and reviewed the budget again. The current version of the budget allocation is on the web. There was some discussion we do electronic meetings to include student participation. The Council was not receptive to this idea as they would prefer students present in person as the meetings. Linda said we need new delegates for the May DGC meeting.

**College Council** – Jennifer reported the Martin Padilla subcommittee reported to the Council and they will begin fundraising at All College Day. The plan is to raise the \$7,500 in the Fall and begin work in the Spring. There will be a budget created in the Foundation for this endeavor. Jennifer will have Richard send out his pictorial email of the pedestal and bust to everyone via e-mail. We reviewed meeting protocol of College Council. We decided we will move forward with the protocol that is closest to what we have been doing and that will be presented at the next meeting. There was also a discussion on SLO transparency and how it affects the college budget. This will be on the next College Council agenda.

**DMC** – Viviane said they had a long meeting. Michael Becker is discussing a managed health care program. Mike is suggesting updated language on the management sabbatical leaves. There was a long discussion on retiree benefits. The survey results were presented and discussed. Jackie Flaggs suggested a retiree be on the DMC in order that retirees’ interests can be considered. There was a question for in-lieu of payment for retirees’ health benefits. The recommendation is to rewrite and rework this policy and present the language to Gene Huff. Currently there are only two references in the management procedures that mention the cash in-lieu plan. There was discussion about the Council standing with the manual as written but consensus is that there needs to be clarity. The infamous “me too” clause is now out of sync. The disability compensation for managers is 10 years and for faculty it is 5 years. Linda Cerutti was willing to assist on clarifying the document. Mike Todd was not in favor of Linda Cerutti helping with this document. The district needs to have more information placed on website for retirees. Mack asked if retired faculty are not receiving information? Frank will replace Donna on this committee. The next DMC meeting is May 18<sup>th</sup>. It is discussed that Mike Todd sits on this council.

**DEEOAC** - no report in Mariles’ absence.

**Management Staff Development** – no report in Janis’ absence.

**DGC** - Jennifer will serve. John will continue to serve on this committee.

**College Council** – Helen and Jennifer will both continue to serve as managers on this committee.

**DMC** - Viviane, Vicki and Frank will serve on this council.

**DEEOAC** – Terence is the chair and Mariles is a permanent member.

**MSD** – Janis will continue to service on this committee.

3. **Management Retreat** – August 4<sup>th</sup> will be the day for the Management Retreat. Everyone should schedule their vacation schedules work around August 4<sup>th</sup>.

4. **Job Links** – Mack announced this event is coming up. Mack asked managers to support Job Links by allowing classified to attend if they so choose.

5. **Update of timeline for staff reductions** – Mack reported we submitted our list and employees have been contacted that have bumping rights. Mariles and Mack will meet with all of our affected employees next week. May 12 the board is convening a special board meeting regarding all of the layoffs. Mack said that the district has found available jobs for about half of the laid-off employees. Our campus will not be as affected this year but we have another year to go. The district continues to raise our district assessment. Mack said we were just told it will be another \$200,000. Between now and next year, we need another \$200,000 which may mean more layoffs. We have a 1.8 million deficit for this year. Our deficit will be 2.05 million next year. Mack said it is going to be a challenging year. We will again be waiting on additional retirements to help us with our deficit. Rocco Chavez will be retiring. Frank said that employees who bump into a categorically funded position may be placed on a lay off list next depending on the State budget. We have yet to receive the State budget. Jennifer asked where the meetings with employees will take place. Mack said they will take place in AA-216. Vicki asked if the immediate manager will be able to sit in on the meeting and Mack said they wanted to keep the managers away from it keeping the onus on Mack. John asked about the available federal monies and what California is doing to do to acquire any of those federal monies. Mack said until the money is on the table we are not anticipating any additional funds. The State is still 19 billion short and so far the governor said he won't cut education. Mack said we are hoping to develop new grants or entrepreneurial methods of gaining more money along with hopefully receiving more retirement letters from employees. LMC is already asking for growth monies. The first growth monies of 182 FTES will be given back to DVC and we will have to fight for anything else. Mack said we hope to grow 1% a year. Mack said the district is trying to reduce 3 million from their budget. Mack said if there are alternatives to our district assessments then we should have the option of using the more economical alternative. The district-wide budget is \$19 million dollars. All bumps will be effective July 1, 2010. Viviane asked is there any discussion to working an 11 month year. Mack said we have 8 employees decreasing their months per year; however, it does not equate to a lot of money. The 4/10 year long schedule has been lost in the shuffle. Mack is still pursuing money for the college by obtaining more cell towers.

6. **Budget Update** – Mack will ask Mariles send out a revised budget sheet to managers. John asked if the district thought about consolidating vendors for all three campuses. Mack said he will mention that. Mack also encouraged managers to bring their cost saving ideas to Mariles or Carol. Mack said DVC is cutting their budget by 10% this year.

7. **Around the Table** – Linda will have a “meet and greet” in the afternoon on May 14<sup>th</sup> in Three Seasons to meet her grandson, Quinn.

John said he is almost at \$30,000 from their fundraising efforts to reach the required \$50,000 of the athletic budget. Athletics is planning on running a sports camp during the summer at \$50 a week.

Participants will receive a free lunch and a free t-shirt. We are hoping on a 100 registrations and that will

give us the \$50,000 we need for our budget. John said they modeled their program after the summer swim program so registration fees will be collected accordingly.

Vicki announced on May 19<sup>th</sup> they will hold the student recognition ceremony and May 21<sup>st</sup> is the district student-wide meeting.

Helen announced the Michael Jackson tribute next week. She said Drama is making money and Clay is using the football team in this performance.

Mack asked if managers could identify our classified of the semester by the August 4<sup>th</sup> retreat.

Darlene mentioned that with College for Kids offering a double session and the proposed Sports Camp on campus this summer, the additional volume of guests creates an impact on our custodial supplies and ultimately the budget. Mack suggested that College for Kids and the Sports Camp should think about supplying money for the additional paper products provided by the Custodial department.

Aleks said there will be 13 people visiting from Richmond's sister city in China. A few of the visitors are from their city office and 4 or 5 from the university. They will be taking classes here and Aleks considers this a stepping stone for us to meet our future goals of international students as well as an opportunity for us to work closely with the City of Richmond. Aleks said Helen Kalkstein has taken a lot of personal time to make this visit happened. These are high level people and they really want to know how an American institution works. Aleks said they are also willing to work for free. They are looking at ways to fill their time. The district is supporting this visit. The visitors will live in an apartment at Hilltop during their visit. Helen Kalkstein is attending a Richmond Sister City connection at Hilltop this evening. Terence announced that Mack will be the grand marshal at the local Richmond Cinco de Mayo parade on Saturday. Marva said they had a walk-a-thon as John opened up the track. Their goal is to raise \$500.00 and she thinks they exceeded that. The kids and parents walked a half mile.

Jennifer said College for kids will be holding a double session for the first time this summer. We are working with Helms to have some of their students participate and are negotiating a \$45,000.00 fee. The program will be full days, Monday through Thursday.

8. Meeting adjourned at 3:35 p.m.

Respectfully submitted,

Melody Hanson  
Senior executive assistant to the President